

'To walk hand in hand with God, loving Him, loving each other and loving ourselves, doing our best with the gifts He gave us to make the world a richer place.'



St Peter's Catholic Primary School

St Peter's Catholic Primary School, Waterlooville Policy for Smoking, Drugs and Other Substances

Control Box

Version	2	Date/Effective from	18 th June 2015
Author	James Rowe	Review Date	June 2018
Committee	Teaching and Learning	Responsibility	Full Board of Governors
Associated Policies, Documents, Agencies:			

Scope

With the exception of the School's staff; the following policy applies anyone on school premises including pupils, parents, volunteers, governors, visitors or outside agencies attending the School. The conduct of staff is addressed through their terms and conditions of employment and teaching standards. The policy covers all buildings on school grounds (including outbuildings), open areas within school boundaries and any vehicles on school grounds at any time.

Outcomes to be achieved

1. The health, safety and welfare of all pupils of the school are safeguarded.
2. All pupils will be educated with regard to the risks involved in substance and alcohol abuse.
3. Pupils will not be in possession or under the influence of drugs, solvents, alcohol, tobacco and other harmful substances (i.e. those listed in the Misuse of Drugs Act 1971 or deemed inappropriate by the Head Teacher) when:
 - (a) on the school site;
 - (b) travelling to and from school;
 - (c) on school trips, residential or activities of any kind.

A pupil shall be considered under the influence of or in possession of drugs or substances if behaviour, speech or appearance is:

- (i) affected by or;
 - (ii) suggests prior use of a controlled or prohibited substance.
4. Pupils will not be in possession of items that could be associated with substance abuse such as cigarettes, e-cigarettes, lighters, matches, pipes, aerosols:
 - (a) on the school site;
 - (b) whilst travelling to and from school;
 - (c) on school trips, residential or activities of any kind.

If any of the following are discovered the Child Protection Policy will be followed in terms of any decisions about who should be informed and the involvement of any other agencies considered appropriate.

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Drugs and Alcohol

Who is responsible?

1. All staff are responsible for taking appropriate action in regards to pupils.
2. The Personal Development Learning manager is responsible for ensuring the delivery of a PDL curriculum that covers the health hazards involved in smoking.
3. First Aiders are responsible for advising the Head Teacher or Head Teacher delegate and seeking emergency treatment as necessary.
4. The Head Teacher is responsible for the decision to inform parents (or guardians).
5. The Head Teacher is responsible for decisions regarding further necessary action.

Procedures

1. A staff member believing a pupil to be under the influence of drugs, solvent, alcohol or substances will notify the Head Teacher or Head Teacher delegate.
2. The Head Teacher or Head Teacher delegate will observe the pupil when notified if substance abuse is suspected.
3. The Head Teacher or Head Teacher delegate will interview the pupil and decide whether or not to inform the parents/guardians.
4. The Head Teacher will decide on any necessary further action.

Dangerous objects, prohibited literature and materials

Who is responsible?

1. The member of staff observing a pupil to be in possession of these items (or receiving information regarding such possession) is responsible for their confiscation.
2. The Head Teacher or Head Teacher delegate is responsible for the safekeeping of confiscated items and decisions on further action i.e.
 - (a) informing parents;
 - (b) after inviting parents to be present, contacting the police.

Procedures

1. The member of staff will confiscate the prohibited object/item.
2. The Head Teacher or Head Teacher delegate will remove the pupil from class and/or support the member of staff if called upon to assist.
3. Other staff may be called upon to assist in the confiscation of prohibited items.
4. The Head Teacher will decide whether or not to involve parents in the confiscation of items if a search of personal property becomes necessary.

Smoking

The whole School area including the outdoor grounds and buildings will be defined as a working environment and as such, will comply with current legislation on smoking in the work environment as part of the 2006 Health Act.

Vaporizers (or e-cigarettes of any kind) are not allowed within any school building (including all outbuildings) and the grounds within the School's defined boundaries; this includes any vehicles on said boundaries.

Anyone wishing to smoke or use a vaporizer must leave the school premises and area defined as the school boundary.

As the school does not promote smoking there will be no permitted smoking area.

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Responsibilities and Procedures

1. The member of staff at the scene is responsible for insisting that the pupil stop and for the confiscation of smoking materials.
2. The member of staff is responsible for sending, escorting or reporting the pupil to the Head Teacher or Head Teacher delegate.
3. The Head Teacher or Head Teacher delegate is responsible for interviewing the pupil and informing parents/guardians.
4. The PDL manager is responsible for ensuring the delivery of a PDL curriculum that covers the health hazards involved in smoking.

***Confiscated illegal items must be handed to the police**